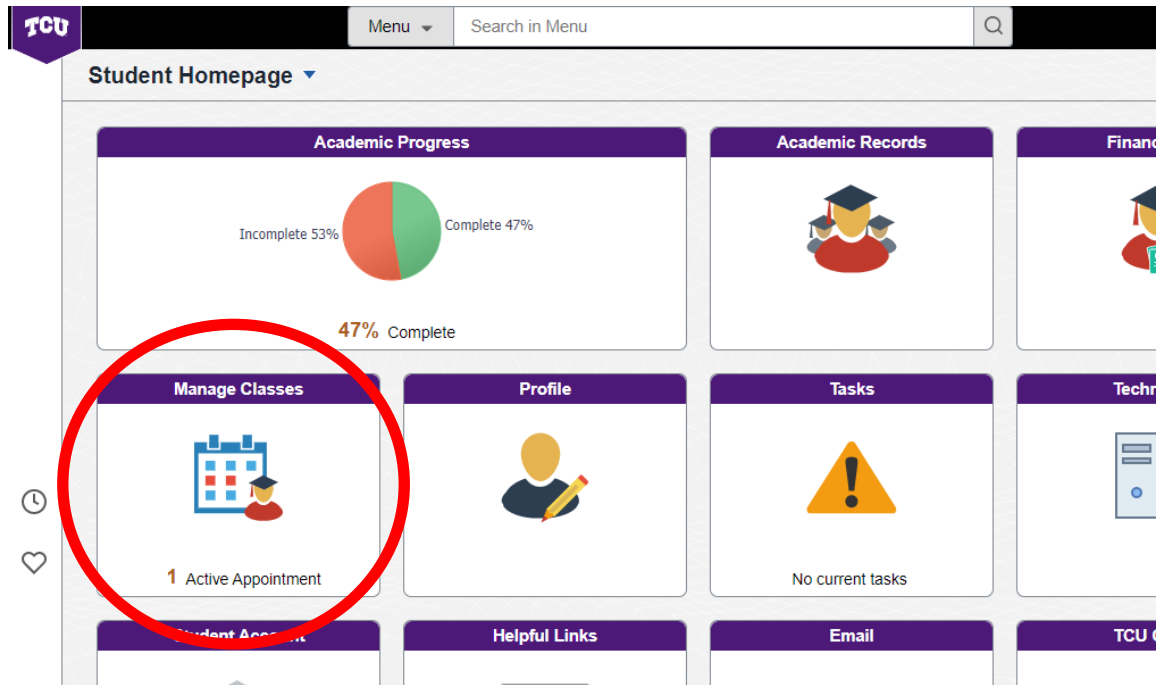
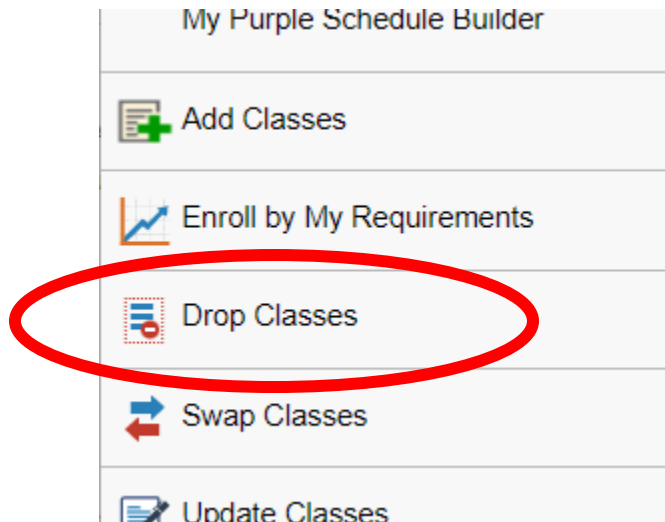


# How to Drop Classes

- 1) Log into my.tcu.edu.
- 2) Click on the **Manage Classes** tile.



- 3) Go to **Drop Classes**, located on the left-hand side in the middle.



- 4) On **Step 1 of 2** – select the class you wanting to drop. Then click **Next** on the top right-hand corner.

Next >

### Step 1 of 2: Select Classes to Drop

Select	Class	Description	Days and Times	Room	Instructor	Units	Status
<input type="checkbox"/>	<a href="#">Section 055 - Lec w/Lab - Class 71670</a>	BIOL 10003 Contemporary Issues in Biology	Tuesday Thursday 2:00PM to 2:50PM	Sid Richardson LH 2	M. Sawey	3.00	Enrolled
	<a href="#">Section 156 - Laboratory - Class 71672</a>		Wednesday 11:00AM to 12:50PM	Winton-Scott Hall 423	M. Sawey		
<input checked="" type="checkbox"/>	<a href="#">Section 045 - Lecture - Class 73771</a>	CRJU 20413 Intro/Criminal Justice	Tuesday Thursday 12:30PM to 1:50PM	Scharbauer Hall 1008	Q. Phillips	3.00	Enrolled
<input type="checkbox"/>	<a href="#">Section 010 - Lecture - Class 75927</a>	HIST 10713 Multicultural America Survey	Monday Wednesday Friday 9:00AM to 9:50AM	To be Announced	To be Announced	3.00	Enrolled
<input type="checkbox"/>	<a href="#">Section 020 - Lecture - Class 71363</a>	INSC 20153 Statistical Analysis	Monday Wednesday Friday 10:00AM to 10:50AM	Neeley 1208	R. El-Youssef	3.00	Enrolled
<input type="checkbox"/>	<a href="#">Section 005 - Lecture - Class 72689</a>	INSC 20263 Business Information Systems	Tuesday Thursday 8:00AM to 9:20AM	Neeley 2108	M. Gagne	3.00	Enrolled

5) On **Step 2 of 2** – verify that is the course you are wanting to drop. Click **Drop Classes** on the right-hand side.

### Step 2 of 2: Review Classes to Drop

Drop Classes

Class	Description	Days and Times	Room	Instructor	Units	Status
Section 045 - Lecture - Class 73771	CRJU 20413 Intro/Criminal Justice	Tuesday Thursday 12:30PM to 1:50PM	Scharbauer Hall 1008	Q. Phillips	3.00	Enrolled

6) You will get a green checkmark if the drop was successful.

✓ **CRJU 20413 - Introduction to Criminal Justice**  
This class has been dropped.

7) Double check the drop on your **Weekly Schedule**.